

Lewis County Head Start 7673 N State Street, PO Box 206 Lowville, NY 13367

Telephone: 315-376-7531 Option 5 Fax: 315-376-8302

E-mail: rritz@lewiscountynyheadstart.com

Application for Employment

(Please print plainly) Personal	Date	e	
Name			
NameLast	First		Initial
Present AddressStreet Number			
Street Number	City	State	Zip
Telephone ()			
Position(s) applying for	Hou	rly Rate of Pay Expect	ed \$
How did you learn of this opening?			
Name of any relatives employed by Lewis Cou	ınty Head Start		
If hired, on what date will you be available to I	oegin work?		
Have you ever been convicted of a misdemear	nor or felony in any	state? No	Yes
If yes, describe in full			
Education Background			

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	Name and Address of School	Course of Study	Last Year Completed		Did You Graduate?	List Diploma or Degree		
High School			9	10	11	12		
College			1	2	3	4		
Other (Specify)			1	2	3	4		

Professional References

Name and Occupation	Address	Telephone Number

Prior	Work	Histor	y
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(List in order, most recent employer first)

Dates of	Employer's Name, Address and Telephone Number	Rates	of Pay	Supervisor's Name and Title	Reason for Leaving
Employment		Start	Finish		
Describe in de	etail the work you did				

Dates of	Employer's Name, Address and	Rates	of Pay	Supervisor's Name and Title	Reason for Leaving
Employment	Telephone Number	Start	Finish		
Describe in de	ail the work you did				

Dates of	Employer's Name, Address and	Rates of Pay		Supervisor's Name	Reason for
Employment	Telephone Number	Start Finish		and Title	Leaving
Describe in de	etail the work you did				
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		1		,	
Dates of	Employer's Name, Address and	Rates	of Pay	Supervisor's Name	Reason for
Employment	Telephone Number	Start	Finish	and Title	Leaving
Describe in de	etail the work you did				
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Are there any	other experiences, skills, or qua	lification	ns which	you feel would espe	ecially fit you for
	vis County Head Start?				, ,

Occasionally the form of an application makes it difficult for an individual to adequately summarize his/her complete background. Please use the space below to summarize any additional information necessary to describe your full qualifications (e.g. – additional education and training, community involvement, extra-curricular activities, etc.).
The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex, or national origin. Age Discrimination in Employment Act of 1967 prohibits discrimination because of age.
Thank you for completing this application and for your interest in employment with Lewis County Head Start. Please be assured that your opportunity for employment will be given every consideration.
Applicant's Certification for Agreement (Please read carefully)
I hereby certify that the facts set forth in this employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.
Sianature of Applicant

Reference Check

(For Office Use Only)

Source	Results of Reference Check
Interview Date?	
Result of Interview	
Nessen et il nerview	
Accepted for Employment?	Position
Starting Rate	Starting Date
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